JT Billing Manager Upgrade
– New Features

New User Interface

A new user interface has been developed to be more intuitive for our clients. The new user interface includes:

- New portlets for usage and charges with hyperlinks on each category linking directly to the relevant reports.
- New invoice portlet for quick access to invoices and the ability to download all invoices in one click.
- Simpler view for single invoice customers.

Guided Tour

A new guided tour has been added to give our clients more information.

Hints

In addition to the guided tour, hints are available by clicking the 'Show Hints' option from the 'Help' menu, showing the page's hint 'hotspots'.

Enhanced Search and Favourites

A new prominent search function is located at the top of the page along with 'Favourites'.

Automatic emailing of PDF invoices

Clients that can view their PDF invoices in the product can now opt-in to have them sent by email automatically as soon as they are loaded.

Personalised and configurable

A personalised message welcomes each user to the overview page with a one-line summary observation of their bills.

You can also configure displays and save views within the portal.

New Simple Detail Reporting

- Different profiles available.
- Each user can select various criteria to filter the report and can also download it.

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New Charge and Cross Monthly Handset Summary Downloads

Two new downloads have been added to the 'Downloads' tab that allow users to quickly download a csv file containing details of all of their charges for the billing period and total charges/usage by month.

New Improved Administration Tab

- The 'Administration' tab has been completely redeveloped to make it much easier to use.
- Functionality is now grouped into categories making it easier to manage company structures, add and amend users and view audit reports.

Improved on-boarding process

New functionality can now send reminder emails every month to those customers who have not yet registered.

Viewable on mobile devices

- Improved usability when viewing on mobile devices such as tablets and smartphones.
- The format of the portlets can change to suit the device being used.

If you need any further support, you can get in contact with our Business Solutions Team on:

• Email **business.solutions@jtglobal.com**

• Phone us on **882345**